

COURSE GUIDE

<u>Subject name</u>	Sociology of work
<u>Course of study</u>	Quality and Production Management
<u>The form of study</u>	Full-time
<u>Level of qualification</u>	First
<u>Year</u>	I
<u>Semester</u>	II
<u>The implementing entity</u>	Department Sociology, Psychology and Communication of Management
<u>The person responsible for preparing</u>	prof. dr hab. Felicjan Bylok
<u>Profile</u>	General academic
<u>ECTS points</u>	2

TYPE OF TEACHING – NUMBER OF HOURS PER SEMESTER

LECTURE	CLASS	LABORATORY	PROJECT	SEMINAR
15	15	-	-	-

COURSE AIMS

- C1. Application of sociological categories for the description of social phenomena and processes occurring in organizations.
- C2. Acquisition of sociological analysis and psychological conditions in the functioning of an organization.
- C3. Acquisition of the skill of perception of ties between the formation of interpersonal relations in employee teams and their organizational structure.

ENTRY REQUIREMENTS FOR KNOWLEDGE, SKILLS AND OTHER COMPETENCES

1. Skill of availing of various sources of information.
2. Skill of individual work and group work.
3. Skill of individual work and group work.
4. Skill of appropriate presentation of the knowledge held and personal opinions.

LEARNING OUTCOMES

- EU1. Has basic knowledge to understand the interaction of phenomena and processes of economic, legal, organizational and engineering processes occurring in enterprises.
- EU2. Characterizes the general principles of creating and developing individual entrepreneurship, using knowledge from the fields of science and scientific disciplines, appropriate for quality and production management.
- EU3. Has the ability to use databases, selecting sources of information, using them critically.
- EU4. He/she independently and in a group, observes and performs simple measurements, typical of socio-economic activities based on economic sciences (management, finance) and technical sciences (production engineering).

COURSE CONTENT

Type of teaching – LECTURE	Number of hours
W1. Sociology of work as science.	1
W2. Role of work in the life of man.	1
W3. Workplace in a sociological notion.	2
W4. Workplacecommunity.	2
W5. Interpersonal relations in the workplace.	2
W6. Managing in the workplace.	2
W7. Cultural normative behaviourin an organization.	1
W8. Workmotivation.	1

W9. Attitude of employees to changes in the workplace.	1
W10. Unsettling and pathological phenomena in the workplace.	1
W11. Summary of lecture.	1
Form of lesson - CLASS	Number of hours
C1. Work in a sociological notion.	1
C2. Social system in the workplace.	1
C3. Roles and professional positions of employees.	1
C4. Basis of individual mechanisms of engagement of employees at work.	1
C5. Employee groups and their impact on behaviour of employees.	1
C6. Process of managing people in an organization.	1
C7. Styles of management.	1
C8. Workculture.	1
C9. Social communication in an organization.	1
C10. Creating employee behaviour that is favourable towards cooperation.	1
C11. Motivating employees.	1
C12. Creativity and innovativeness in the workplace.	1
C13. Threats to health and work safety.	1
C14. Ways of resolving conflicts.	1
C15. Checking knowledge.	1

TEACHING TOOLS

1. Books and monographs.
2. Audiovisual presentation.
3. Case study.

WAYS OF ASSESSMENT (F – FORMATIVE, P – SUMMATIVE)

- F1. Evaluation of the implementation tasks in the classroom.
 F2. Observation of students' work in the classroom.
 P1. Final test.

STUDENT WORKLOAD

Form of activity		Average number of hours for realization of the activity		
		[h]	ECTS	ECTS
Contact hours with the teacher	Lecture	15	0.6	0.92
Preparing to test		8	0.32	
Contact hours with the teacher	Class	15	0.6	0.8
Preparing to classes		5	0.2	
Getting acquainted with the indicated literature		2	0.08	0.08
Consultation		5	0.2	0.2
TOTAL NUMBER OF HOURS / ECTS CREDITS FOR THE COURSE		50	2	

BASIC AND SUPPLEMENTARY RESOURCE MATERIALS

Basic resources

1. Bylok F., Cichobłaziński L. Humanization of Work and Modern Tendencies in Management. Wyd. Politechniki Częstochowskiej, Częstochowa 2013.
2. Bylok F., Cichobłaziński L. People and the Value of an Organization. Wyd. Politechniki Częstochowskiej, Częstochowa 2011.
3. Illes C. B., Bylok F., Dunay A., Cichobłaziński L. People, Knowledge and Modern Technologies in the Management of Contemporary Organizations. Theoretical and Practical Approaches. Szent Istvan Egyetemi Kiado Nonprofit Kft., Godollo 2013.

4. Tausig M. The Sociology of Work and Well-Being.
https://www.researchgate.net/profile/Mark_Tausig/publication/286179456_The_Sociology_of_Work_and_Well-Being/links/56ccb47808ae4d8d6496.

Supplementary resources

1. Ozarow D., Croucher R. Workers' Self-management, Recovered Companies and the Sociology of Work. *Sociology* 2014, Vol. 48(5) 989–1006, <https://journals.sagepub.com/doi/pdf/10.1177/0038038514539064>.
2. Bylok F., Cichobłaziński L. Leadership, Innovativeness and Entrepreneurship in a Sustainable Economy. Wyd. Politechniki Częstochowskiej, Częstochowa 2018.
3. Kalleberg A.L. Work Values and Job Rewards: a Theory of Job Satisfaction. *American Sociological Review* 1977, Vol. 42 (February):124-143, <https://pdfs.semanticscholar.org/9c33/eb324f2119863a13e5d004b2758b198614d7.pdf>.

TEACHERS (NAME, SURNAME, E-MAIL ADDRESS)

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MATRIX OF LEARNING OUTCOMES REALISATION

Learning outcome	Reference of given outcome to outcomes defined for whole program (PRK)	Course aims	Course content	Teaching tools	Ways of assessment
EU1	K_W02, K_W04, K_U02, K_U04, K_U11, K_K01, K_K04	C1, C2	W1-W5, W7, C1-C5, C12,	1, 2	F1, P1,
EU2	K_W04, K_W10, K_U02, K_U04, K_U11, K_K02, K_K03	C1, C2	W5, W6, W8-W10, C6-C11, C13, C14	1,2	F1, P1
EU3	K_W02, K_W04, K_W10, K_U02, K_U04, K_U7, K_K02, K_K03	C1, C2	W1-W5, W7, C1-C5, C12,	1, 2	F1, P1,
EU4	K_W02, K_W04, K_W10, K_U02, K_U04, K_U7, K_K02, K_K03	C1, C2	W5, W6, W8-W10, C6-C11, C13, C14	1,2	F1, P1

FORM OF ASSESSMENT - DETAILS

	grade 2	grade 3	grade 4	grade 5
EU1	Student does not have basic knowledge about the social conditions of engineering activities.	Student has a basic knowledge of the social conditions of engineering activities.	Student has an extended knowledge of the social determinants of engineering activities.	Student has an extended knowledge of the social determinants of engineering activities. He/she can compare due to different criteria of the functioning of the organization.
EU2	Student does not know the principles of identifying and solving problems and designing forms of cooperation in organizations.	Student knows in a basic way the principles of identifying and solving problems and designing forms of cooperation in organizations.	The student knows in an extended way the principles of identifying and solving problems and designing forms of cooperation in organizations.	Student knows in an extended way the principles of identifying and solving problems and designing forms of cooperation in organizations. He can give examples of solutions to the organization problems based on the literature of the subject.

EU3	Student does not have the ability to use databases, select sources of information, use them critically.	Student has the basic ability to use databases, select sources of information, use them critically.	Student has the developed ability to use databases, select sources of information, and use them critically.	Student has a developed ability to use databases, select sources of information, and use them critically. He/she is able to search sources of information in foreign databases and critically evaluate them.
EU4	Student is unable to carry out, independently and in a group, observations and perform simple measurements typical for socio-economic activities based on economic sciences.	Student is able to carry out observations and perform simple measurements typical for socio-economic activities based on economic sciences.	Student is able independently and in a group, to carry out observations and perform complex measurements, typical for areas of socioeconomic activities based on economic sciences.	Student is able independently and in a group to carry out observations and perform complex measurements, typical for areas of socioeconomic activities based on economic sciences. He/she can prepare a report on these observations and measurements.

ADDITIONAL USEFUL INFORMATION ABOUT THE COURSE

1. Information where presentation of classes, instruction, subjects of seminars can be found, etc. - presented to students during first classes, if required by the formula classes are sent electronically to the e-mail addresses of individual dean groups.
2. Information about the place of classes - Information can be found on the website of the Faculty of Management.
3. Information about the timing of classes (day of the week / time) - Information can be found on the website of the Faculty of Management.
4. Information about the consultation (time + place) - Information can be found on the website of the Faculty of Management.

